

# DINFOS Waiver Request Form

Subject to the Privacy Act of 1974. Authority for this form is Title 10 USC 3012(g), which states: "The Secretary may prescribe regulations to carry out his function, power and duties under the title." Disclosure of information is voluntary. Nondisclosure may prevent us from processing your request.

## PART I - Personal Data

**Last Name, First Name, MI:**

**Email Address:**

**Sex:**

**Course/ Iteration:**

**Current Duty Title:**

**Course Start Date:**

**PAFSC/MOS/NEC/Job Series:**

**Grade:**

**Security Clearance:**

**Mailing Address:**

**City:**

**State:**

**Zip Code:**

## PART II - Reason for Request

- ☐ **Service Prerequisites** (Army students need to contact [publicaffairseducation@army.mil](mailto:publicaffairseducation@army.mil) for all ETPs)
- ☐ **Course Prerequisites**
- ☐ **Re-enrollment** (Students who are eliminated and have a 1 year penalty from DINFOS.)

## PART III - Careerfield Experience

## PART IV - DINFOS Policy

For DINFOS waivers, the Career Field or Quota Manager will email the approved waiver memo and student information to the Registrar's Office. Once a decision is made, the Registrar will notify the requester of the final decision. If the waiver is approved, the Registrar will coordinate to obtain a quota for the student in ATRRS. Students should not be enrolled in ATRRS if they do not meet prerequisites.

Waivers are only valid for one year to the approved date.

For service waivers, DINFOS will keep a record on file.

**Requester's Signature:** (Digital or hand written signatures only)

**Date:**

Defense Information School  
Registrar's Office  
6500 Mapes Rd.  
Fort George G. Meade, Maryland 20755-5620  
Phone: 301-677-4343 DSN: 622-4343  
Fax: 301-677-6888, DSN: 622-6888  
Email: [registrar@dinfos.edu](mailto:registrar@dinfos.edu)

**NOTE:** Please do not alter the format of this form. This information is needed to process requests accurately and in a timely manner.