



**DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND**

MEMORANDUM FOR ALL DETACHMENT PERSONNEL & STUDENTS

FROM: DETACHMENT 2, 336 TRS/CC

SUBJECT: Civilian Attire for Off-base Assignments During the Duty Day

1. The purpose of this memorandum is to provide guidance on the proper civilian attire to wear during off-base assignments during the duty day.

2. All Non-Prior Service Airmen and TDY students will adhere to the following civilian attire requirements for off-base assignments during the duty day:

a. Males must wear dress pants (i.e. black, khaki, brown, navy blue) or clean conservative jeans. Shirts will be collar height and conservative. All clothes will be serviceable, without rips, tears or holes. Sleeveless shirts are not authorized.

b. Females must wear dress pants (i.e. black, khaki, brown, navy blue) or clean conservative jeans. Shirts will be collar height and conservative. Shirts will not be tight fitting, in good taste and shoulders will be covered. Skirts and dresses are not authorized.

c. Both males and females must wear shoes suitable for walking that are clean and professional in nature. Military boots and sandals are not authorized with civilian attire. Sweatshirts (i.e. squadron, athletic style) are not authorized. Zipped or buttoned jackets made of material similar to sweatshirts are authorized if they are professional, conservative and in good condition.

d. All students must maintain a professional appearance while wearing civilian clothes. Other appearance standards included in AFI 36-2903 apply.

3. Any questions can be directed to the Detachment Military Flight Chief at DSN 622-5699 or commercial 301-677-5699.

A handwritten signature in black ink, appearing to read "ALANNAH M. STAVER", is written over a horizontal line.

**ALANNAH M. STAVER, Capt, USAF
Commander**