



DEPARTMENT OF THE ARMY
ARMY PUBLIC AFFAIRS CENTER
4550 PARADE FIELD LANE
FORT GEORGE G. MEADE, MD 20755-5650

SAPA-PAC

22 December 2023

MEMORANDUM FOR Attendees of Intermediate Courses at Defense Information School, Fort George G. Meade, MD 20755-5620

SUBJECT: Army Student Class Guidance

1. Congratulations on your attendance to Defense Information School (DINFOS) Intermediate Course:
 - a. Intermediate Photojournalism Course (IPC)
 - b. Intermediate Public Affairs Specialist Course (IPASC)
 - c. Intermediate Motion Media Course (IMMC)
 - d. Digital Multimedia Course (DMC)
 - e. Visual Information Management Course (VIM)
 - f. Joint Intermediate Public Affairs Course (JIPAC)
 - g. Joint Contingency Public Affairs Course (JCPAC)
 - h. Broadcast Radio/Television System Maintenance Course (BRTSM)
 - i. Mass Communications Foundations Broadcast Journalism (MCF-BJ)

Students will conduct all training at the Defense Information School located at 6500 Mapes Road, Fort George G. Meade, Maryland.

2. Billeting/Lodging:
 - a. All billeting reservations will be coordinated/scheduled by DINFOS once a student has an ATTRS reservation. It is mandated for students to utilize on base lodging through IHG Candlewood Suites located at 4690 Cooper Ave, Fort George G. Meade, Maryland, 20755, (410) 874-0852, (410) 674-7700. **Please confirm all reservations 10 days prior to the course start date.**
 - b. Rental cars are funded by your home unit. The need for them depends on the intermediate course you are attending. You are authorized to drive your privately owned vehicles (POV) if CONUS-based.
 - c. Due to specific assignments requirements, it is recommended that personnel attending the IPC and IMMC utilize rental cars or privately owned vehicles.
3. Minimum required packing list items include:

SAPA-PAC
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- a. Army Combat Uniform (ACU) in Operational Camouflage Pattern (OCP) x 2
- b. Army Service Uniform (ASU) or Army Green Service Uniform (AGSU)
 - I. Full Dress uniform will be worn on the last Friday of months September thru February (winter months).
 - II. Class B uniform with ribbons will be worn on the last Friday of months March thru August (spring/summer months).
- c. Appropriate business casual civilian attire

4. Medical:

- a. During your attendance to the course, it is recommended to limit all non-emergency medical appointments to prevent interference with class time.
- b. Sick Call is available:
 - I. **Regular Sick Call** is located at Kimbrough Ambulatory Care Center 2480 Llewellyn Ave Fort Meade, MD 1st floor room 1F01 (located end of the hallway to the left of the information desk). Check in hours are 0530-0600. For questions call 301-677-8800
 - II. **Dental Sick Call** is located at 8472 Simonds Street Fort Meade, MD. Hours Monday - Friday 0730-0900 and 1230-1430 (walk ins). For urgent dental emergencies (severe pain, swelling, trauma) after duty hours call 410-320-8169.

5. Students must ensure that their DTS orders are properly configured, and pay is properly arranged through their **home unit/organization before arrival**.

6. Additional Information:

- a. For all personal that require assistance with special accommodations please submit a reasonable accommodation memorandum to the Registrar's Office 30 days prior to the course start date.
- b. Please contact the Registrar's Office at registrar@dinfos.edu or 301-677-4343.

7. Point of contact for this memorandum is the Army Public Affairs Center Senior Training Development NCO, SFC Usry, Rashad at (301) 677-4609 or rashad.k.usry2mil@army.mil.

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STACY M. HOPWOOD
COL, AG
Director, Army Public Affairs Center