

Marine Detachment, Fort Meade

Building 8545

6th Armored Cavalry Road

Fort Meade, Maryland 20755

MISSION: The mission of the Marine Detachment is to provide leadership, training, and administrative and logistical support to the Marine students, staff and faculty members assigned to DINFOS in order to sustain warrior transformation and develop competent, confident leaders prepared to support the operating forces and supporting establishment within the Combat Camera and Public Affairs communities.

ORGANIZATION:

Marine Detachment Reporting Structure

Marine Detachment Command Structure

Marine Detachment Responsibilities

General:

Weapons Training Battalion has court martial authority for Marine staff, instructors and students. The Marine Detachment Commanding Officer has Non-judicial Punishment authority for all staff, instructors and students. The Marine Detachment handles all of the administrative responsibilities for the staff, instructors and students. This includes all legal matters. Marine instructors are adcon and opcon.

All annual training requirements are monitored and conducted by the Marine Detachment staff. The annual training schedule is produced at the end of each year for the following year. This includes the Marines Awaiting Training, Maintenance and training days and in service training days. Marine Detachment staff, instructors and students are currently exempt from water survival requalification, and chemical, biological, radiological, and nuclear training.

Staff:

Commanding Officer. Responsible for all command functions, liaison with the Defense Information School, garrison commander and other service detachments.

Senior Enlisted Advisor. Responsible for the following: operations, student troop handling, and barracks management; serves as the continuity for the perpetual movement of the student population; liaison with the Defense Information School for all student matters; enforces all MarDet SOP's and orders; coordinates monthly and annual training for staff, instructors and students; creates tailored training for the academic enhancement of students; supervises and trains Marines Awaiting Training; Mentor; liaison with four other service detachments; supply liaison with four other service detachments; supply management; responsible for (9) Commanding General Inspection Program functional area collateral duties.

Administration Clerk. Responsible for the following: Check Ins/Check Outs; General Correspondence; Promotions; Legal; Separations and Retirement; Limited/Light Duty; Supply; Files; Awards; Training; Privacy Act; Marine Corps publications; MCTFS (3270); Postal Affairs; TAMP FMEAP; DTS; DTMS; Citi Bank (GOVCC Cards); Budgeting; Security Clearances. Assist in the oversight of all administrative functions; assistant mailroom supervisor; responsible for (3) Commanding General Inspection Program functional area collateral duties.

Support:

Instructors: Available to support the Marine Detachment from 1630 – 0730. They provide mentorship and leadership. They assist with physical training, MCMAP instruction, field day inspections, mentorship, stands as command duty officer (CDO) and are responsible for (16) Commanding Inspection Program functional areas.

The Command Duty Officer is a sleeping post. Changeover is at 1630 daily. Weekends is at 0730. The Command Duty Officer runs morning PT, provides training classes, monitors study hall, monitors remedial study hall and runs remedial PT.

Issues with the students in the barracks, on base and off base, are significantly reduced by having the presence of a senior Marine on deck. The constant presence, leadership, and mentorship is extremely beneficial in the success of the Marines while in training.

Fiscal. The Marine Detachments annual budget is \$31,000. On average, \$20,000 is provided to garrison to pay for barracks and vehicle requirements and \$4,000 is spent on TAD. Training Command handles all of our budget requirements.

Marine Awaiting Training. The average delay before starting school for a Public Affairs student is 30 days. The average delay for a combat camera student is 45+ days. Marines awaiting training for an excessive amount of time do on-the-job training and recruiters assistance.

Single Marine Program – Marine Detachment. Marine Corps installations have a program called the Single Marine Program. This program provides an opportunity for single

Marines, as members of a council, to provide feedback and ideas for single Marines. Here at the detachment we focus on the activities and events part of the program. At a minimum, one activity a month is coordinated for Marines, i.e., museum visit, festivals, etc.

Facebook. The Marine Detachment has a Facebook page, DINFOS Marines, that is updated a minimum of four times a week. It covers activities, graduations, awards, etc.

Critical Vulnerability. When not properly manned and supported, the students at the Marine Detachment experience a progressive atrophy of training and academic support.

- Need to discuss leveraging instructors not on podium for extended period to fill roles in training/logistics at Det.

Command Relationships

DINFOS – The Marine Detachment coordinates with DINFOS to ensure Marines Awaiting Training obtain class seats, works with DINFOS in determining if academically challenged Marines require a recycle or an elimination, and occasionally provides personnel in support of training evolutions.

HQMC Combat Camera/HQMC Public Affairs – The Marine Detachment MARDET coordinates with HQMC ComCam and HQMC PA to place Marines in the operating forces or supporting establishment. HQMC ConCam and HQMC PA support MARDET Fort Meade by providing subject matter experts in support of course development. Specifically, PA and ComCam reps are provided to support Training Task Selection Boards (TTSB) at DINFOS. TTBSs are comparable to a Course Content Review Board (CCRB). HQMC ComCam/HQMC PA coordinate orders/funding for fleet returnees attending advanced training.

Standard Weekly Student Schedule

- Mon - 0500 PT
0730 – 1600 class
1700 – 1800 Mentorship
- Tues - 0500 PT
0730 – 1600 class
1800 – 1900 Study hall
- Wed - 0500 PT
0730 – 16-- class
1799 – 1900 field day
- Thur - 0500 – 0600 mentorship breakfast/training
0730 – 1600 class
1800 – 1900 study hall
- Fri - 0500 PT
0730 – 1600 class
1630 safety brief
- Sat - 0800 remedial PT
1000 remedial study hall
Single Marine Program Trip
- Sun - Free day