TRAINING PROGRAM OF INSTRUCTION (TPI)

FOR

DINFOS VIM-DL

VISUAL INFORMATION MANAGEMENT DISTRIBUTED LEARNING COURSE

Approved by:

Jeremy M. Martin
Commandant
DINFOS

Defense Information School
Colonel Jeremy M. Martin, USA
Commandant
6500 Mapes Road Suite 2126C
Fort Meade, MD 20755

290914

Commandant Defense Information School

VISUAL INFORMATION MANAGEMENT DISTRIBUTED LEARNING COURSE

TRAINING PROGRAM OF INSTRUCTION

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TRAINING PROGRAM OF INSTRUCTION

Preface

TRAINING PROGRAM OF INSTRUCTION FILE NUMBER (TPFN): DINFOS-VIM-DL

TITLE: VISUAL INFORMATION MANAGEMENT DISTRIBUTED LEARNING COURSE

The Visual Information Management course is offered in two training methodologies – residential and distributed learning (DL). These two course offerings are equivalent in content, scope and depth. Students who complete either version of the Visual Information Management course are fully qualified to perform the basic duties of visual information management.

TRAINING LOCATION: Defense Information School, Fort Meade, MD

SPECIALITY AWARDED: None

PURPOSE: This course provides professional development in the knowledge and skills needed to perform the duties of visual information management.

TRAINING METHODOLOGY: This course is delivered online.

COURSE DESCRIPTION: The Visual Information Management course provides in-depth training in the duties required to manage visual information operations. Students apply doctrine and policy during practical exercises to the management of VI operations. Subjects covered are: overview of VI within the Department of Defense including policy, doctrine and ethics; VI production process, the budgeting process and VI support for contingencies, joint operations, information operations, and combat camera operations.

SERVICE PREREQUISITES:

Service	Prerequisites:	Notes:
USA		
Enlisted	E-7 through E-9	25Z
Officer	O-2 through O-4	
Civilian	GS-09 through GS-13	(10XX Series)
USAF		
Enlisted	E-6 through E-9	3NOXX
Officer	O-1 through O-4	35XX
Civilian	GS-09 through GS-13	(10XX Series)
USN		
Enlisted	E-5 through E-8	MC
Officer	O-1 through O-3 E-5 through E-8	165X
Civilian	GS-09 through GS-13	(10XX Series)
USMC		
Warrant Officer	W-1 through W-2	4602
Enlisted	E-5 through E-9	46XX
Civilian	GS-07 through GS-13	

USCG		
Officer	O-1 through O-4	
Warrant Officer	W-2 through W-4	
Enlisted	E-5 through E-9	PA
Civilian	GS-09 through GS-14	
International		
VIM-DL is not currently open to international students.		
Interagency		
Interagency students must be GS-09 to GS-14 civilians in one of the following career services: 1035, 1060, 1071, or 1084.		

COURSE PREREQUISITES: See Army Training Requirements and Resources System (ATRRS) web site (https://www.atrrs.army.mil/atrrscc/). Use school code 212.

CLASS SIZE:

Maximum	24 students
Minimum	12 students
Annual capacity	72 students

COURSE LENGTH: 4 weeks or 20 training days

TYPE/METHOD OF INSTRUCTION:

Lecture (L)	Online
Exam Performance (EP)	2 Performance Exams
Written Exam (EW)	3 Online Examinations

COURSE MEASUREMENT PLAN: Located in the Course Training Standard.

TRAINING START DATE: October 1, 2014

ENVIRONMENTAL IMPACT: No environmental impact.

MANPOWER: This online course is required to have a 12-to-1 ratio. The ITRO instructor computation is not used to determine distributed learning course instructor manning requirements.

EQUIPMENT AND FACILITIES: The Course Design Resource Estimate (CDRE) for participating courses contains this information.

TRAINING DEVELOPMENT PROPONENT: Defense Information School, Directorate of Training, Fort George G. Meade, MD 20755.

REFERENCES: Located in the last section of this TPI.

SAFETY FACTORS: Routine.

POC: Course Development Department, Lorrenda Thornton, lorrenda.d.thornton.civ@mail.mil, (301) 677-3886.

FUNCTIONAL AREA 1

INTRODUCTION TO JOINT VI ENTERPRISE

TRAINING OUTCOMES:

UNIT 001 INTRODUCTION TO JOINT VI ENTERPRISE: Students discuss the VI DoD role, support of commander's intent, budget considerations, resource management, and image accessioning requirements. Students develop a VI strategic work plan and identify DoD VI regulations, doctrine, directives, and instructions.

FUNCTIONAL AREA 2

STRATEGIC PLANNING

TRAINING OUTCOMES:

UNIT 001 STRATEGIC PLANNING: Students develop a VI issues point paper. Students discuss DoD image editing policy, the VI production process, copyright laws, and joint operations VI support.

UNIT 002 SERVICE UNIQUE: Students will gain an understanding of each Service's operating strategies, operational support and way ahead for these communities. Students must participate in the discussions to a level that is satisfactory to the Service-specific instructor.

References

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