

**TRAINING PROGRAM OF INSTRUCTION (TPI)**

**FOR**

**DINFOS - CCLC**

**COMBAT CAMERA LEADERSHIP COURSE**



Approved by:

Commandant Defense Information School  
Supersedes TPI Dated: May 2008



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# TRAINING PROGRAM OF INSTRUCTION

## Preface

**TRAINING PROGRAM OF INSTRUCTION FILE NUMBER (TPFN): DINFOS-CCLC**

**TITLE: COMBAT CAMERA LEADERSHIP COURSE**

**TRAINING LOCATION:** Defense Information School, Fort George G. Meade, Maryland

**SPECIALTY AWARDED:** None

**PURPOSE:** Trains selected officers and senior noncommissioned officers in the principles, techniques and skills required to perform the duties and functions of a combat camera officer or senior non-commissioned officer.

**COURSE DESCRIPTION:** The Combat Camera Leadership Course focuses on identifying the mission and functions of COMCAM to include: the development of operational support plans, budgets, equipment/systems maintenance plans, policy and procedures, imagery management plans, and training plans. It also includes in-depth theoretical and working knowledge of how COMCAM functions within the Department of Defense.

### **TARGET POPULATION/PREREQUISITES:**

<b>Service:</b>	<b>Prerequisites:</b>
<b>USA</b>	
Officer	O-1 through O-4 on assignment to or at 55 <sup>th</sup> Signal Company (Combat Camera) or 982 <sup>nd</sup> Signal Company [Combat Camera (Airborne)]
Enlisted	25Z on assignment to or at 55 <sup>th</sup> Combat Camera or 982 <sup>nd</sup> Sig Co with waiver E-6, 25V, 25M, 25R in a leadership position
<b>USAF</b>	
Officer	AFSC 35P; O-1 through O-5 (PA officers projected or on assignment to AFCC Squadron)
Enlisted	E-6 and above AFSC 3N0XX
<b>USN</b>	
Officer	O-1 through O-4 (USN 1650)
Enlisted	E-6 and above (MC rate)
<b>USMC</b>	
Officer	4602 WO/CWO/LDO (Combat Camera Officers)
Enlisted	46XX E-6 and above (Combat Camera Chiefs)
<b>USCG</b>	
Officer	INF
Enlisted	E-6 through E-8 PA

### **COURSE PREREQUISITES:**

**Services:** N/A

**International:** International students attending this course will be from the defense ministries of nations operating within the SATFA framework. Students must have an English Comprehension Level (ECL) of 85 and be in VI/PA/Communications career field.

**CLASS SIZE:** MAXIMUM: 24 MINIMUM: 12 ANNUAL CAP: 24

**COURSE LENGTH:** 10 Training Days

Academic hours:	72 Hours
Administrative hours:	6 Hours
Total course hours:	78 Hours

**TYPE/METHOD OF INSTRUCTION:**

Lecture (L)	36
Performance Exercises (PE)	19
Guest Lecture (GL)	3
Field Trip (FT)	4
Examination:	
Performance Examination (EP)	8
Written Examination (EW)	2
Administrative Hours (AD)	6
<b>Total Hours</b>	<b>78</b>

**COURSE MEASUREMENT PLAN:** Located in the Course Training Standard

**TRAINING START DATE:** 6 May 2013

**ENVIRONMENTAL IMPACT:** No environmental impact

**MANPOWER:** The Inter-service Training Review Organization (ITRO) formula was used to determine the number of instructors required.

**EQUIPMENT AND FACILITIES:** Refer to the Course Design Resource Estimate (CDRE).

**TRAINING DEVELOPMENT PROPONENT:** Defense Information School, Office of the Provost, Fort George G. Meade, MD 20755

**REFERENCES:** Located in the last page of this TPI.

**SAFETY FACTORS:** ROUTINE

**POC:** Course Development Department [DINFOSDOTCourseDeveloper@DINFOS.DMA.mil](mailto:DINFOSDOTCourseDeveloper@DINFOS.DMA.mil)

## **FUNCTIONAL AREA 1**

### **Combat Camera Unit Operations**

#### **TRAINING OUTCOMES:**

**UNIT 001: Combat Camera Orientation** – Students will participate in discussions concerning the role of combat camera within the Department of Defense, gaining a greater understanding of the combat camera leader's responsibilities for supporting Commanders' intent in accordance with DOD, Joint and Service directives, regulations and instructions. Students will gain an understanding of Joint and DOD operational policies and procedures and discuss combat camera's role in information operations.

**UNIT 002: Combat Camera Deployment Preparedness** – Students will review emerging trends in the areas of equipment, technology and standards. Students will discuss COMCAM local policy, standard operating procedures, training and budget planning, and brief their training and budget plan. Students will discuss COMCAM contingency operations planning. Students will respond to a request for forces and prepare and brief the Appendix 11 to Annex C of an operations order. This includes creating a COMCAM imagery management plan for contingency operations.

**UNIT 003: Combat Camera Field Operations** – Using the references given, students will discuss methods used to determine imagery acquisition requirements in support of the commander's operational objectives. Students will discuss operational field reporting requirements to include preparing a situation report, and an after action report, as well as preparing and briefing a fragmentary order. Students will participate in discussions on Joint and Service lessons learned program.

**FUNCTIONAL AREA 2**  
**Course Administration**

**TRAINING OUTCOMES:**

**UNIT 001: Course Administration** – During this time student records will be created, updated and archived. Students receive course orientation, complete surveys, perform individual out-processing, and practice and perform a formal graduation ceremony.

## REFERENCES

### Handbooks & Manuals

CJCSI 3205.01C – Joint Combat Camera (COMCAM) – 27 Jan 2010

CJCSI 3150.25D – Joint Lessons Learned Program – 10 Oct 2008

CJCSI 5721.01C – The Defense Message System and Associated Legacy – 25 Jul 2005

CJCSM 3150.05B – Joint Reporting Structure (JRS) Situation Monitoring Manual – 15 Dec 2003

CJCSM 3122 – Joint Operations Planning and Execution System (JOPES) Volume I – III

CJCSM 3122.03A – Appendix C, pgs 265-271 – 31 Dec 1999

DODD 3600.01 – Information Operations (IO) – 14 Aug 2006

DODD 5122.05 – Assistant Secretary of Defense for Public Affairs (ASD(PA)) – 5 Sep 2008

DODD 5105.74 – DMA

DODD 5120.20 – “Armed Forces Radio and Television Service (AFRTS),” 17 Dec 1991

DODD 5230.09 – Clearance of DOD Information for Public Release – 22 Aug 2008

DODD 5400.13 – Public Affairs (PA) Operations – 15 Oct 2008

DODD 8000.01 – Management of the Department of Defense Information Enterprise

DODI 5040.02 – Visual Information – 27 Oct 2011

DODI 5160.48 – DOD Public Affairs and Visual Information (PA&VI) Education and Training (E&T)

DOD 5040.6-M-1 – Decision Logic Table Instructions for Recording and Handling Visual Information Material

DOD 5040.6-M-2 – Instructions for Handling Visual Information (VI) Material – 20 Apr 2005

DOD 5040.6-V3 – Visual Information (VI), Volume 3, VI Records Schedule – 25 Sep 2008

DODM 5110.04-M-V1 – DOD Manual for Written Material: Correspondence Management – 26 Oct 2010

JP 1.02 – Department of Defense Dictionary of Military and Associated Terms – 8 Nov 2010

JP 3-13 – Information Operations – 13 Feb 2006

JP 3-61 – Public Affairs – 25 Aug 2010

JP 5-0 – Joint Operational Planning – 11 Aug 2011

MTTP – (Multiservice Tactics Techniques and Procedures for Combat Camera Operations) – May 2007

AFM 10-401, VOLUME 2 – Planning Formats and Guidance – 1 May 98

AFI 10-401 – Air Force Operations Planning and Execution – 7 Dec 2006

AFI 33-117 Supplement – Multimedia Management (341st Missile Wing) – Example of base-level management requirements

AFI 33-132 – Weapons System Video Program – 30 Apr 2001

AFI 35-109 – Visual Information – 12 Mar 2010

AFI 35-104 – Media Operations – 22 Jan 2010

AFI 35-111 – Public Affairs Contingency Operations and Wartime Readiness – 28 Oct 2009

AFRCMD 1147 – 4th Combat Camera Squadron – 17 Mar 2003 (*Certified Current 12 Aug 2009*)

AMCI 10-204 – Air Mobility Command Exercise Program – 8 Feb 2005

AMCI 10-401 – Unit Type Code Management – 1 Aug 1996

Department of Army Pamphlet 750-8 – The Army Maintenance Management System User’s Manual

FM 1-02 – Operational Terms and Graphics – Sept 2004 (Joint Manual with Marines)

FM 101-5 – Staff Organizations and Operations – May 1997

FM 6-02.40 – Visual Information Operations – 10 Mar 2009

TC-25-20 – A Leader’s Guide to After Action Reviews – Sept 1993 – 2002

AR 25-1, Chapter 7, Visual Information, pgs. 49-70 – Army Information Resource Management Program –  
15 Jul 2005

AR 25-91 – Visual Information Procedures – 14 Jan 2006

MCRP 5-12A – Operational Terms and Graphics – September 2004 (Joint Manual with Army)

MCWP 3-33.7 – Marine Air Ground Task Force Combat Camera – 19 Oct 2010

MCWP 5-1 – Marine Corps Planning Process – 24 Aug 2010

MCO 3000.18 A – Marine Corps Force Deployment Planning and Execution Process Manual (FDP&E) –  
4 May 2009

MCO 3104.1A – Marine Corps Combat Camera Program – 11 May 2009

MCO 3900.15B – Marine Corps Expeditionary Force Development System (EFDS) – 10 Mar 2008

MCO 3500.26A – Universal Naval Task List – 30 Jan 2007

MCO 5230.18 – Clearance of Department of Defense Information for Public Release – 10 Jun 1994

NAVMC 3500.26 – Combat Camera Training and Readiness Manual – 20 Aug 2007

1st Marine Division – Combat Camera Tactical Handbook – 2011 Edition

OPNAVINST 3104.1A – Navy Visual Information Program Policy and Responsibilities – 9 Oct 2009

OPNAVINST 3104.3A – Navy Combat Camera Program Policy – 31 Aug 2010

OPNAVINST 3500.38B – Universal Naval Task List – 30 Jan 2007

**Books & Misc.**

DOD Captioning Style Guide – 14 Jun 2012